

UNIVERSITY PREPARATORY SCHOOL BOARD OF TRUSTEES

AUGUST 3, 2022 REGULAR MEETING MINUTES

5:30 PM

SLC BOARD ROOM

2200 EUREKA WAY

REDDING, CA 96001

1. Board President Mike Littau called the Regular Meeting of the University Preparatory School Board to order at 5:30 PM. Board Members Mike Stuart, Sue Brix, Susan Saephanh and Daren Fisher were present. Superintendent/Principal Rochelle Angley, Associate Principal Monica Cabral, Assistant Principals Barbara Reuss and Cory Reagan and School Business/HR Manager Molly Schlange were also present.
2. OPENING BUSINESS
Board President Mike Littau led the Pledge of Allegiance.
3. PUBLIC COMMENT
There was no Public Comment
4. APPROVAL OF AGENDA ITEMS/ORDER
Superintendent/Principal Rochelle Angley requested that Item 5.1.2: Request Approval of Overnight Field Trip, Football Team to Burney, August 4-6, be added to the Consent Agenda. Board Member Sue Brix made a motion to add Item 5.1.2 to the Consent Agenda. Mike Stuart seconded the motion. Unanimously approved.
Motion –Brix
Second – Stuart
Ayes – Brix, Stuart, Saephanh, Fisher, Littau
Carried – 5-0
5. APPROVAL OF CONSENT AGENDA
 - 5.1 CONSENT ITEMS
 - 5.1.1 Request Approval of June 8, 2022 Regular Meeting Minutes
 - 5.1.2 Request Approval of Overnight Field Trip: Football Team to Burney, August 4-6, 2022
 - 5.1.3 Request Approval of Overnight Field Trip: Freshman Trip to Sue-meg State Park; September 28-30, 2022Board Member Sue Brix made a motion to approve the Consent Agenda. Mike Stuart seconded the motion, unanimously approved.
Motion – Brix
Second – Stuart
Ayes – Brix, Stuart, Saephanh, Fisher, Littau
Carried – 5-0

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6. REPORTS

6.1 SUPERINTENDENT/PRINCIPAL REPORT

Superintendent/Principal Rochelle Angley reported that she, Molly Schlange and Monica Cabral attended the National Schools Conference in Washington, D.C.

Ms. Angley, Mrs. Cabral, and Assistant Principals Barb Reuss and Cory Reagan held their annual Admin Retreat, in July, where they prepared for the opening of the school year and established 2022-2023 goals.

The Leadership team retreat was held this year at the Sheraton in Redding. Approximately 25 staff members attended the event. Department and grade-level leaders worked off the Schoolwide Action Plan to break down goals and prepare for the school year.

Ms. Angley shared that WEB (6th grade orientation) and Link Crew (freshman orientation) are planned for the week before school starts.

Ms. Angley thanked Assistant Principal Barb Reuss for spearheading the summer Bridge 9 program. Ms. Angley also reported that Assistant Principal Cory Reagan was participating in ALICE training with U-Prep security guard, Bryan Loucks.

Finally, Staff Development Day will be held at the Shasta County Office of Education. The day will consist of station rotations in areas of safety, Panther Practices, health and wellness, school budget and finance and assessment.

6.2 BUSINESS REPORT

School Business/HR Manager Molly Schlange reviewed the 2022-2023 State Budget Enactment, as related to K-12 education with the Board.

7. ACTION/DISCUSSION ITEMS

10.1 ADMINISTRATIVE – ACTION/DISCUSSION

7.1.1 Request Approval of Change to Board Meeting Dates during 2022-2023 School Year(ACTION)

- February 1, 2023 location will move from SLC Board Room to classroom
- June 7, 2023 date moved to June 14, 2023

Motion-Brix

Second-Saephanh

Ayes-Brix, Stuart, Saephanh, Fisher, Littau

Carried-5-0

7.1.2 Recommend Adoption of Shasta College Dual Enrollment Resolution(ACTION)

Motion-Brix

Second-Stuart

Ayes-Brix, Fisher, Stuart, Saephanh, Littau

Carried-5-0

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7.1.3 Request Approval of 2022-2023 Student Parent -Handbook (ACTION)

Motion-Stuart
Second-Brix
Ayes-Brix, Fisher, Saephanh, Stuart, Littau
Carried - 5-0

7.2 BUSINESS – ACTION/DISCUSSION

7.2.1 Request Approval of 45 Day Budget Revision (ACTION)

Motion-Brix
Second-Stuart
Ayes-Brix, Fisher, Saephanh, Stuart, Littau
Carried-5-0

7.2.2 Budget Study Session - Compensation, Salary, and Benefits (Discussion)

School Business/HR Manager Molly Schlange provided an overview of U-Prep’s current budget and Multi-Year Projections for 2023-24 and 2024-25. Mrs. Schlange’s presentation included details related to total compensation costs, short-term and long-term fiscal forecasts, and historical data. The Board discussed options related to salary and benefits and requested that Mrs. Schlange provides additional information related to salary increases and health benefit costs at the September Board Meeting.

7.3 HUMAN RESOURCES – ACTION/DISCUSSION

7.3.1 Request Approval of Employee Assignments for 2022-2023 (ACTION)

That the Board approve the Human Resources Action Report, as follows:
Certificated -
Denton Garwood - Full Time (6/6) 7th Grade Core
Maria Belen Patel - Full Time (6/6) French and Spanish
Robyn Johnson - Full Time (6/6) 8th Grade Core

7th Period Assignments

Nicole Ampí - Business/Spanish
Brad Baker - Science/PE
William “Mike” Dean - Latin
Brad Fowers - Music
Joseph Groves - Latin
Eric Nielsen - PE/Social Science
David Rickey - Science
Steven Schuster - PE

Motion –Brix
Second – Stuart

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Carried-5-0

8. SUGGESTED FUTURE AGENDA ITEMS

Board Member Susan Saepanh requested information on U-Prep’s methods of addressing social-emotional needs be added as a future agenda item. Ms. Saepanh also requested a list of stipend schedules.

9. CLOSING/OPPORTUNITY FOR BOARD COMMENTS

Board Vice President Mike Stuart stated that he is excited about a new school year.

10. ADJOURNMENT

Board Member Sue Brix made a motion to adjourn the meeting at 8:16 PM. Motion seconded by Mike Stuart. Unanimously approved.