

**UNIVERSITY PREPARATORY SCHOOL BOARD OF TRUSTEES**

**SEPTEMBER 7, 2022 REGULAR MEETING MINUTES**

**5:30 PM**

**SLC BOARD ROOM**

**2200 EUREKA WAY**

**REDDING, CA 96001**

1. Board President Mike Littau called the Regular Meeting of the University Preparatory School Board to order at 5:32 PM. Board Members Mike Stuart, Sue Brix, Susan Saephanh and Daren Fisher were present. Superintendent/Principal Rochelle Angley, Associate Principal Monica Cabral, Assistant Principal Barbara Reuss and School Business/HR Manager Molly Schlange were also present.
2. OPENING BUSINESS  
Board President Mike Littau led the Pledge of Allegiance. Proceeding the Pledge of Allegiance, Superintendent/Principal Rochelle Angley formally introduced new teachers, Denton Garwood (7th Grade Core) and Belen Patel (French and Spanish language).
3. STAFF HIGHLIGHTS  
Associate Principal Monica Cabral introduced social science teacher, Brian Nichols. Mr. Nichols presented a lively report on his Video Production class. Mr. Nichols shared a video created by his Video Production students while explaining the process and the effort that goes into the creation of the weekly Panthercast. Mr. Nichols thanked the Board for their support of the program. Mr. Nichols also added that the video production students will be utilizing their skills to support the athletic department by videoing games so that the teams can use them for training purposes. 6th grade core and technology teacher, Christi Isheim followed with a presentation on technology in the classroom.
4. PUBLIC COMMENT  
U-Prep music teacher Elizabeth Johnson shared her thoughts on Staff Development Day and the start of the school year feeling positive in general. Ms. Johnson expressed gratitude for support from Superintendent/Principal Rochelle Angley and the U-Prep School Board. In regards to the compensation proposal, Ms. Johnson shared her wish that the Board would consider contributing the difference between the cost of the High-Deductible Health Plan (HDHP) and the Employer paid Medical Cap to the Employee's Health Savings Account (HSA).
5. APPROVAL OF AGENDA ITEMS/ORDER  
Superintendent/Principal Rochelle Angley requested that Item 6.1.7: Request Approval of Overnight/Out of State Field Trip, High School Cross Country team to Boise, ID, September 23-24, be added to the Consent Agenda. Board Member Sue Brix made a motion to add Item 6.1.7 to the Consent Agenda. Daren Fisher seconded the motion. Unanimously approved. Board Member Sue Brix made a motion to approve the Agenda Items/Order. Daren Fisher seconded the motion. Unanimously approved  
Motion –Brix  
Second – Stuart  
Ayes – Brix, Stuart, Saephanh, Fisher, Littau  
Carried – 5-0

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6. APPROVAL OF CONSENT AGENDA

6.1 CONSENT ITEMS

- 6.1.1 Request Approval of August 7, 2022 Regular Meeting Minutes
- 6.1.2 Request Approval of Overnight/Out of State Field Trip: Volleyball Team to Portland, OR, October 8-9, 2022
- 6.1.3 Request Approval of Overnight/Out of State Field Trip: Volleyball Team to Medford OR, September 23-24, 2022
- 6.1.4 Request Approval of Overnight/Out of State Field Trip: 8th Grade to East Coast, June 4-10, 2023
- 6.1.5 Request Approval of Overnight Field Trip: Band & Choir Program to Disneyland, March 31-April 2, 2023
- 6.1.6 Request Approval of Overnight Field Trip: Seniors to Disneyland, May 23-25, 2023

7. REPORTS

7.1 SUPERINTENDENT/PRINCIPAL REPORT

Superintendent/Principal Rochelle Angley shared highlights from the September newsletter; including alumni news, a terrific award for the Panthera yearbook and the upcoming fall musical, as well as updates on athletics and student government news. Ms. Angley reported on a well-attended Back to School night, her upcoming presentation to the SUHSD Board of Trustees, and school safety. Ms. Angley thanked teachers Brian Nichols and Christi Isheim for their presentations this evening and concluded her report by thanking student government, their advisors and music teacher Elizabeth Johnson for bringing her drumming students to perform at the football games.

7.2 BUSINESS REPORT

School Business/HR Manager Molly Schlange shared that U-Prep is in the process of the annual audit which will be completed by Dec 21, 2022 .

8. ACTION/DISCUSSION ITEMS

8.1 ADMINISTRATIVE – ACTION/DISCUSSION

8.1.1 2021-2022 School Metrics Report (DISCUSSION)

Associate Principal Monica Cabral related to the Board that the Metrics Report is a useful tool of reflection and comparison to share with school faculty, as well as the importance of compiling multiple sources of data to provide a more complete picture of student performance. Mrs. Cabral reviewed data outcomes

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with the Board, highlighting areas of celebration for junior high and high school which included CAASPP and CAST state test performance, GPA/academic achievement awards, Advanced Placement exam results, Dual Enrollment results, and PSAT performance (and U-Prep's unique system of PSAT administration).

**8.2 BUSINESS – ACTION/DISCUSSION**

**8.2.1 Request Approval of the Unaudited Actuals (ACTION)**

School Business/HR Manager Molly Schlange presented the unaudited Actuals for 2021-2022.

Motion-Brix

Second-Stuart

Ayes-Brix, Fisher, Saephanh, Stuart, Littau

Carried-5-0

**8.2.2 Compensation Proposal (ACTION/DISCUSSION)**

The Board approved the compensation proposal as presented:

1. 7% On-going increase applied to all salary schedules and effective 7/1/2022
2. Increase the Medical Cap by \$2000.00 to \$15, 845.92
3. Contribute the difference between the cost of the High-Deductible Health Plan (HDHP) and the Employer paid Medical Cap to the Employee's Health Savings Account (HSA)
4. Increase the rate of internal Period Sub coverage from \$25.00/period to \$50.00/period

Board Member Sue Brix made a motion to approve the Proposal as presented.

Mike Stuart seconded the motion, unanimously approved.

**8.3 HUMAN RESOURCES – ACTION/DISCUSSION**

**8.3.1 Request Approval of Fall Coaching Staff (ACTION)**

That the Board approve the Fall Coaching Staff, as presented.

Motion –Brix

Second – Stuart

Ayes – Brix, Fisher, Saephanh, Stuart, Littau

Carried-5-0

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- 8.3.2 Request Approval of Employee Assignments for 2022-2023 (ACTION)  
Academic Instructional Aid  
Shelby Stuckey - Dance (Effective 8/01/2022)  
7th Period Assignments  
Christi Isheim - 6th Grade CORE and Technology (Effective 8/01/2022)  
Motion –Brix  
Second – Stuart  
Ayes – Brix, Fisher, Saephanh, Stuart, Littau  
Carried-5-0
- 8.3.3 Request Approval of English II Teaching Assignment (Ed. Code 44263) (ACTION)  
That the Board approve English II Teaching Assignment as presented.  
Motion - Brix  
Second - Fisher  
Ayes - Brix, Fisher, Saephanh, Stuart, Littau  
Carried - 5-0

9. SUGGESTED FUTURE AGENDA ITEMS

There were no future agenda items suggested.

10. CLOSING/OPPORTUNITY FOR BOARD COMMENTS

There were no closing comments.

11. ADJOURNMENT

Board Member Sue Brix made a motion to adjourn the meeting at 7:56 PM. Motion seconded by Daren Fisher. Unanimously approved.