

**UNIVERSITY PREPARATORY SCHOOL BOARD OF TRUSTEES**

**JULY 27, 2023 SPECIAL MEETING MINUTES**

**4:30 PM**

**SLC BOARDROOM**

**2200 EUREKA WAY**

**REDDING, CA 96001**

1. Board President Mike Stuart called the Special Board Meeting of the University Preparatory School Board to order at 4:30 PM. Board Members Sue Brix, Daren Fisher, Susan Saephanh, and Mike Littau were present. Superintendent/Principal Rochelle Angley, Associate Principal Monica Cabral, and school business/HR manager Molly Schlange were also in attendance.
2. OPENING BUSINESS  
Board President Mike Stuart led the Pledge of Allegiance.
3. APPROVAL OF AGENDA ITEMS/ORDER  
Motion –Brix  
Second – Fisher  
Ayes – Brix, Stuart, Fisher, Saephanh, Littau  
Carried – 5-0
4. ADJOURNMENT TO CLOSED SESSION  
Adjournment to Closed Session during this meeting to consider and/or take action upon the following item:
  - a. Conference with Legal Counsel - Anticipated Litigation pursuant to G.C. 54956.9
  - (b) One CaseThe Board adjourned to Closed Session at 4:31 PM.
5. RECONVENE TO OPEN SESSION  
The Board reconvened to Open Session at 6:05 PM; The Board reported there was no action taken in Closed Session.  
  
Board Member, Mike Littau was excused from the meeting at 6:10 PM.
6. PUBLIC COMMENT  
There was no Public Comment.
7. ACTION/DISCUSSION ITEMS
  - 7.1 ADMINISTRATIVE – ACTION/DISCUSSION
    - 7.1.1 Request Approval of changes to the College and Career Access Pathways (CCAP) Agreement (ACTION)  
Motion-Brix  
Second-Fisher  
Ayes-Brix, Fisher, Saephanh, Stuart  
Carried-4-0

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7.1.2 Consider Approval of Changes to the 2023-2024 Board Meeting Calendar (Action)

Motion-Brix

Second-Saephanh

Ayes-Brix, Stuart, Saephanh, Fisher

Carried-4-0

7.2 BUSINESS - ACTION/DISCUSSION

7.2.1 Request Approval of Surplus Textbooks (ACTION)

Motion - Brix

Second - Fisher

Ayes – Brix, Fisher, Saephanh, Stuart

Carried-4-0

7.2.2 Request Approval of 2023-2024 Textbook Adoption (Action)

Motion - Brix

Second - Saephanh

Ayes – Brix, Fisher, Saephanh, Stuart

Carried-4-0

7.3 HUMAN RESOURCES – ACTION/DISCUSSION

7.3.1 Request Approval of Employee Assignments for 2023-2024 (Action)

Motion-Brix

Second-Saephanh

Ayes- Brix, Stuart, Fisher, Saephanh

Carried -4-0

7.3.2 Request Approval of Additional School Support Secretary position for Admin (Action)

Motion-Brix

Second-Fisher

Ayes-Brix, Saephanh, Fisher, Stuart

Carried - 4-0

8. SUGGESTED FUTURE AGENDA ITEMS

There were no suggestions.

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9. CLOSING/OPPORTUNITY FOR BOARD COMMENTS

There were no Closing Comments.

10. ADJOURNMENT

Board Member Sue Brix made a motion to adjourn the meeting at 6:23 PM. Motion seconded by Daren Fisher. Unanimously approved.