

UNIVERSITY PREPARATORY SCHOOL BOARD OF TRUSTEES

NOVEMBER 8, 2023 REGULAR MEETING MINUTES

5:30 PM

SLC BOARDROOM

2200 EUREKA WAY

REDDING, CA 96001

1. Board President Mike Stuart called the Regular Meeting of the University Preparatory School Board to order at 5:30 PM. Board Members Daren Fisher, Susan Saepanh, Sue Brix and Mike Littau were present. Associate Principal Monica Cabral and School Business/HR manager Molly Schlange were also in attendance.
2. OPENING BUSINESS
Board President Mike Stuart led the Pledge of Allegiance.
3. STAFF HIGHLIGHTS
Students Emerson Fowers and Kendall Hovet performed a number from Mary Poppins which opens on November 10. The audience and board were very impressed with their performance. U-Prep PE teacher Michelle Johnson shared with the Board some of her interactive games and activities that she has developed and implemented into her PE classes. She said the kids especially have liked Fitness Bingo and her version of Survivor Relays. Associate Principal Monica Cabral presented various staff members with Years of Service Awards; a 5 year recognition pin was awarded to Vicki Aday, Taylor Angley-Holman and Nathan Gaddy; the 10 year recognition pin was awarded to Noah Mock, Tawni Kramer, Kristen Mason, Morgan Peck and Matt Love; and the 15 year recognition being awarded to Nicole Ampí, Sean Bird, Shannon Bright and Cory Poole.
4. PUBLIC COMMENT
There was no public comment.
5. APPROVAL OF AGENDA ITEMS/ORDER
Motion - Brix
Second – Fisher
Ayes – Stuart, Saepanh, Littau
Carried – 5-0
6. APPROVAL OF CONSENT AGENDA
 - 6.1 CONSENT ITEMS
 - 6.1.1 Request Approval of October 11, 2023 Regular Meeting Minutes
 - 6.1.2 Request Approval of Overnight/Out of Country Field Trip: SEPA Club to Italy and Spain, June 17-26, 2023
 - 6.1.3 Request Approval of Overnight/Out of State Field Trip: Dance Team Rockette Experience, December 1-5, 2023
 - 6.1.4 Request Approval of Overnight/Out of State Field Trip: Dance Team to Santa Clara, CA, January 13-14, 2024
 - 6.1.5 Request Approval of Overnight/Out of State Field Trip: Dance Team to Burlingame, CA, February 9-11, 2024

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- 6.1.6 Request Approval of Overnight/Out of State Field Trip: Dance Team to Sacramento, CA, March 22-24, 2024
- 6.1.7 Request Approval of Overnight/Out of State Field Trip: Dance Team to Sacramento, CA, April 12-14, 2024
- 6.1.8 Request Approval of Overnight/Out of State Field Trip: Dance Team to Sacramento, CA, April 26-28, 2024

Motion - Brix

Second – Fisher

Ayes – Stuart, Saepanh, Littau

Carried – 5-0

7. REPORTS

7.1 SUPERINTENDENT/PRINCIPAL REPORT

Associate Principal Monical Cabral recognized our Students of the Quarter for Junior High and High school and commended them on their accomplishments. She also reviewed the activities that ASB organized for Homecoming as well as our Fall Carnival. Mrs. Cabral recognized Student-Athlete Gracie Hornbuckle on committing to University of Nebraska-Omaha on National Signing Day. Mrs. Cabral also highlighted the success of our Fall sports programs; with Volleyball, Swim, Cross Country and Football bringing home League and Section Titles as well as individuals beating their personal records.

7.2 BUSINESS REPORT

School Business/HR Manager Molly Schlange reported that The Legislative Analyst Office (LAO) typically releases their Fiscal Outlook for the current and coming fiscal year in mid November each year however; given the extension of most tax filings to November 16th this report will be delayed until early December. The LAO does estimate a COLA adjustment for the 24-25 budget year to be less than 2% based on data received through the end of October. The annual LAO report gives us a detailed look at the fiscal health of the state budget in comparison to the State of California Adopted Budget and is used as a guide for what fiscal shortfall or surplus needs to be addressed by the governor and legislature in the coming fiscal year. Following the release of the LAO report we will receive the Governor’s State Budget on or before January 10, 2024. Information regarding the 2023-2024 and 2024-205 budget will be shared with the Board as it becomes available.

- 7.2.1 Request Approval of Draft Salary Schedules: A (Teachers), B (Counselors), Hourly, Classified, Management, Athletic Stipend, and Extra Duty Stipend (ACTION)

Motion - Brix

Second – Littau

Ayes – Stuart, Saepanh, Fisher

Carried – 5-0

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- 7.2.2 Revised Employment Agreements: Board President Stuart stated that the Brown Act requires an oral summary of compensation for local agency executives prior to the approval/ratification of the employment agreement. Board President Stuart reported the following salary information: Superintendent/Principal Rochelle Angley: Base Salary \$176,935.20.

Ayes – Stuart, Littau, Brix, Saepanh, Fisher
Nays - None
Carried – 5-0

- 7.2.3 Revised Employment Agreements: Board President Stuart stated that the Brown Act requires an oral summary of compensation for local agency executives prior to the approval/ratification of the employment agreement. Board President Stuart reported the following salary information: Associate Principal Monica Cabral: Base Salary \$154,251.20.

Ayes – Stuart, Littau, Brix, Saepanh, Fisher
Nays - None
Carried – 5-0

- 7.2.4 Revised Employment Agreements: Board President Stuart stated that the Brown Act requires an oral summary of compensation for local agency executives prior to the approval/ratification of the employment agreement. Board President Stuart reported the following salary information: School Business/HR Manager Molly Schlange: Base Salary \$130,433.00.

Ayes – Stuart, Littau, Brix, Saepanh, Fisher
Nays - None
Carried – 5-0

8. ACTION/DISCUSSION ITEMS

8.1 ADMINISTRATIVE – ACTION/DISCUSSION

- 8.1.1 Request Approval of Winter Coaching Staff (Action)

Motion - Brix
Second – Littau
Ayes – Stuart, Saepanh, Fisher
Carried – 5-0

9. SUGGESTED FUTURE AGENDA ITEMS

There were no suggested future agenda items.

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10. CLOSING/OPPORTUNITY FOR BOARD COMMENTS

There were no closing comments.

11. ADJOURNMENT

Board Member Sue Brix made a motion to adjourn the meeting at 6:05 PM. Motion seconded by Daren Fisher. Unanimously approved.